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Agenda for a meeting of the Bradford District Licensing Panel to be held on Monday, 15 January 2018 at 3.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	INDEPENDENT
M Slater Peart	Morris

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

To:

Parveen Akhtar City Solicitor Agenda Contact: Claire Tomenson Phone: 01274 432457 E-Mail: claire.tomenson@bradford.gov.uk

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
- (4) Officers must disclose interests in accordance with Council Standing Order 44.

2. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Claire Tomenson - 01274 432457)

B. BUSINESS ITEMS

3. BAR 26, 26 BROOK STREET, ILKLEY

1 - 26

The Assistant Director, Waste, Fleet and Transport Services will present a report, **Document "I**" which outlines an application for a variation to extend permitted hours on a Friday and Saturday for the supply of alcohol, playing of recorded music and provision of late night refreshment.

Members are invited to consider the information and documents referred to in Document "I" and, after hearing individuals, bodies or businesses, determine the related application.

(Melanie McGurk - 01274 431873)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

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Agenda Item 3/



Report of the Assistant Director Waste, Fleet & Transport Services to the meeting of the Bradford District Licensing Panel to be held on 15 January 2018.

Subject:

Application for variation of a Premises Licence for Bar 26, 26 Brook Street, Ilkley.

Summary statement:

Application for a variation to extend permitted hours on a Friday and Saturday for the supply of alcohol, playing of recorded music and provision of late night refreshment.

John Major	Portfolio:
Assistant Director Waste, Fleet & Transport Services	Neighbourhoods & Community Safety
Report Contact: Melanie McGurk Senior Licensing Officer	Overview & Scrutiny Area:
Phone: (01274) 431873 E-mail: <u>melanie.mcgurk@bradford.gov.uk</u>	Corporate

1. SUMMARY

The application is for the variation of a Premises Licence to extend permitted hours on a Friday and Saturday for the supply of alcohol, playing of recorded music and provision of late night refreshment.

2. BACKGROUND

2.1 The applicant

Bar 26 Ltd. A copy of the application is included at Appendix 1.

2.2 The Premises

Bar 26, 26 Brook Street, Ilkley.

2.3 Proposed Designated Premises Supervisor

Mrs Lauren Spratt-Clough.

2.4 Current Licence

The premises currently hold a Premises Licence with the following permitted hours;

Sale/Supply of Alcohol, Playing of Recorded Music and Opening Hours

Monday to Wednesday:	12.00 to 23.00
Thursday:	12.00 to 00.00
Friday & Saturday:	12.00 to 01.00
Sunday:	12.00 to 00.00

Provision of Late Night Refreshment

Thursday:	23.00 to 00.00
Friday & Saturday:	23.00 to 01.00
Sunday:	23.00 to 00.00

A copy of the Premises licence is included at Appendix 2.

2.5 Application

The application is for the variation of a Premises Licence to extend permitted hours on a Friday and Saturday for the supply of alcohol, playing of recorded music and provision of late night refreshment.

Friday & Saturday: 12.00 to 02.30 (late night refreshment from 23.00)

2.6 Steps proposed by the applicant to address the Licensing Objectives

a) Prevention of crime and disorder will be achieved by;

We do not tolerate any drug taking and display notices to that affect. We are members of the local pub watch scheme. We have more than adequate lighting on all floors. We have good relations with other licenced premises and keep good communication with them all.

b) Public safety will be achieved by;

We have installed emergency lighting on all floors. There are two fire exit routes. We always keep our accommodation limits. First Aid is provided. We have adequate seating arrangements. We have a minimum of 7 staff.

c) Prevention of public nuisance will be achieved by;

The building is fitted with UPVC doors and windows. We will keep noise levels responsible. Deliveries are undertaken mid-week and office hours only. All litter is swept up nightly by a member of staff. Doors are always kept closed. Amplified music is kept within our opening hours.

d) Protection of children from harm will be achieved by;

All children are to be accompanied by an adult at all times and only during the daytime hours. We always ask for proof of age for anyone who looks under the age of 25. We have no gambling machines or children's activities.

e) General – all four licensing objectives

We will provide registered door men. We will have a personal licence holder on the premises. We will give suitable staff training regarding licence issues. We have suitable CCTV installed on all floors which record at all times.

2.7 Relevant Representations Received

Responsible Authorities

Environmental Health - In order to address the Public Nuisance objective, the Environmental Health Officer has recommended that condition 12 is amended from;

"All outward opening exit doors are to be kept closed when regulated entertainment is taking place."

to

"All outward opening exit doors and all windows are to be kept closed when regulated entertainment is taking place."

The applicant has agreed to the condition being placed on the Licence.

The representation acceptance is attached at Appendix 3.

Individual, Body or Business

A representation has been received from a Ward Councillor which raises concerns of noise and disturbance from patrons drinking on the street. Also, concerns are raised regarding broken glass on the pavement and empty bottles left in the street which a local business keeps clearing up.

The representation is attached at Appendix 4.

3. OTHER CONSIDERATIONS

Legal Appraisal

- **3.1** The Licensing Act 2003 requires the Council to carry out its various licensing functions so as to promote the following four licensing objectives:
 - a) the prevention of crime and disorder
 - b) public safety
 - c) the prevention of public nuisance
 - d) the protection of children from harm
- **3.2** The Council must also have regard to the guidance issued by the Home Office under Section 182 of the Licensing Act 2003. Regard must also be taken of the Council's statement of Licensing Policy for the District.
- **3.3** Where it is decided it is necessary to depart from the statutory guidance or the Licensing Policy on the merits of a particular case; then special reasons justifying this must be given that can be sustained.
- **3.4** Only "relevant representations" can be taken into account. In order to be "relevant" a representation must fairly relate to achieving a licensing objective. If it does not, it must be discounted.
- **3.5** Any licensing conditions that Members may propose attaching must also relate to achieving one of the licensing objectives; be tailored to the actual premises and style of licensable activity; must be reasonably achievable by the applicant and in

his/her control.

Statement of Policy Issues

- **3.6** The following parts of the Licensing Policy are of particular importance; Part 4 (prevention of crime and disorder) and Part 6 (prevention of public nuisance).
- **3.7** The Annexes to the Policy sets out various types of model condition that could be considered.

4. OPTIONS

- 4.1 Members may:
 - (a) Vary a premises licence as applied for subject to any mandatory conditions and the precautions specified in the operating schedule submitted.
 - (b) Vary a premises licence in whole or in part subject to such additional conditions relating to achievement of the licensing objectives as members think fit; or
 - (c) Refuse to vary the premises licence.
- **4.2** Should the applicant or any other party to the hearing feel aggrieved at any decision with regard to the licence or to any conditions or restrictions attached by Members they may appeal to the Magistrates Court.

5. FINANCIAL & RESOURCE APPRAISAL

There are no apparent finance or resource implications.

6. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no apparent risk management and governance implications.

7. LEGAL APPRAISAL

Referred to in part 3 of this report.

8. OTHER IMPLICATIONS

8.1 EQUALITY & DIVERSITY

The Council has to comply with the public sector equality duty in S.149 Equality Act 2010.

8.2 SUSTAINABILITY IMPLICATIONS

There are no apparent sustainability implications.

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

There are no apparent implications.

8.4 COMMUNITY SAFETY IMPLICATIONS

When determining the application the Licensing Authority is required to pay due regard to the licensing objectives referred to in 3.1 of this report.

8.5 HUMAN RIGHTS ACT

The following rights are applicable:

Article 1 First Protocol to the Convention – Right to peaceful enjoyment of possessions subject to the state's right to control the use of property in accordance with the general interest. The Council's powers set out in the recommendations fall within the states right. A fair balance must be struck between public safety and the applicant's rights.

Article 6 – A procedural right to a fair hearing. As refusal of the application is an option, adherence to the Panels' usual procedure of affording a hearing to the applicant is very important. The applicant should also be able to examine the requirements of the fire authority. If the decision is to refuse then reasons should be given.

8.6 TRADE UNION

Not applicable.

8.7 WARD IMPLICATIONS

Ward Councillors have been notified of receipt of the application.

9. NOT FOR PUBLICATION DOCUMENTS

None.

10. **RECOMMENDATIONS**

Members are invited to consider the information and documents referred to in this report and, after hearing individuals, bodies or businesses, determine the related application.

11. APPENDICES

- 1. Application form received 16 November 2017.
- 2. Copy of current Premises Licence.
- 3. Environmental Health representation agreement.

4. Representation from a Ward Councillor.

12. BACKGROUND DOCUMENTS

Application form, plan etc.

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Appendix 1 ٦ Ą PRINT MAIL 1 6 NOV 2017 City of STORE SCAN METROPOLITAN DISTRICT COUNCIL Licensing Team, Argus Chambers, Hall Ings, Bradford, BD1 1HX Application to vary a premises licence ł under the Licensing Act 2003 PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records. 26 Ba tol INVE STEPHEN HALLIOAY (Insert name(s) of applicant) being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below. **Premises Licence Number** 207675 Part 1 – Premises Details Postal address of premises or, if none, ordnance survey map reference or description 26 BLOOK STREET. Post town Post code ILKLEY LS29 SDE. Telephone number of premises (if any) 01943 Non domestic rateable value of premises £ 26,500 Part 2 – Applicant Details Daytime contact telephone number Email address (optional) Ognal.com Current postal address if different from premises address Post Town Postcode 9

Do you want the p	proposed variation to have ef	fect as soon as pos:	sible?		
		Day	Month	Year	
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Part 4 - Opera	ting Schedule		1		

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful.

Please tick all that apply

e

Provision of regulated entertainment

- a) play (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

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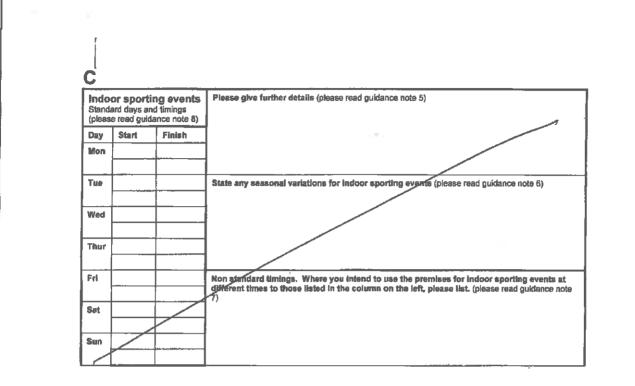
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K Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10) NONだ・ 16

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Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

-10 Please tick - yes D I have enclosed the premises licence · I have enclosed the relevant part of the premises licence If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below Reasons why I have failed to enclose the premises licence or relevant part of the premises licence 18 M

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General - all four licensing objectives (b, c, d, e) (please read guidance note 11)

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b) The prevention of crime and disorder

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c) Public safety

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d) The prevention of public nulsance

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e) The protection of children from harm

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1	Please tick - Yes
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 I have made or enclosed payment of the fee because this application have 	as been
made in relation to the introduction of the late night levy	
 I have sent copies of this application and the plan to responsible authorities 	and
others where applicable	Ø
I understand that I must now advertise my application	D D
I have enclosed the premises licence or relevant part of it or explanation	
I understand that if I do not comply with the above requirements my applica be rejected	tion will
IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, T STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE W STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF	VHO MAKE A FALSE
Part 5 - Signatures (please read guidance note 12)	
Signature of applicant (the current premises licence holder) or applicant's authorised agent. (See guidance note 13). If signing on behalf of the applic capacity.	
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Date 15-11-2017	
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APPENDIX 3

City of Bradford Metropolitan District Council

www.bradford.gov.uk

Mr Stephen Halliday Bar 26 Ltd 26 Brook Street Ilkley LS29 8DE Department of Place Licensing Team

3rd Floor Argus Chambers, Hall Ings Bradford, West Yorkshire BD1 1HX

 Tel:
 (01274) 431873

 Fax:
 (01274) 432109

 My Ref:
 LIC/207675

 Your Ref:
 E-Mail:

 melanie.mcgurk@bradford.gov.uk

Date: 19 December 2017

Dear Sir

RE: LICENSING ACT 2003 APPLICATION FOR VARIATION OF PREMISES LICENCE BAR 26, 26 BROOK STREET, ILKLEY

With reference to the above, I write to inform you that I have received a representation to the application from the Council's Environmental Health Team.

The representation relates to the prevention of public nuisance and to avoid complaints of noise nuisance, the officer has requested that the following condition is placed on the licence;

1. All outward opening exit doors and all windows are to be kept closed when regulated entertainment is taking place.

Please inform me in writing, within 7 days of the date of this letter, if you agree to the above or wish to amend the application.

If you wish to discuss this matter, you can contact the Environmental Health Officer, Ian Farmer on 01274 431436.

Yours faithfully

Mrs M McGurk Senior Licensing Officer

G:\Legal Services\LLC & Licensing\Licensing\DEV\TEMPLATE\LIC.STD\Letter (Revised March 2010)





INCOMING EMAIL

From: To: Melanie McGurk Date: 13/12/2017 14:27:13 Subject: Re: Representation - EH Initial Letter to Applicant (Bar 26 variation 2017)

Hi Melanie

We have been in touch with the Environmental team earlier in the year and have already addressed the issues raised and we do not have any objections to the condition being added to the licence.

Please except this email as confirmation that we do not object and are happy for the condition to be added.

Thank you

Regards

Steve Halliday

On 13 Dec 2017, at 11:56, Melanie McGurk < melanie.mcgurk@bradford.gov.uk > wrote:

Regards

Melanie McGurk Senior Licensing Officer Licensing Team Tel: 01274 431873 • Fax: 01274 432109 Britannia House, 3rd Floor Argus Chambers, Bradford, BD1 1HX

City of Bradford Metropolitan District Council Department of Place

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<Representation - EH Initial Letter to Applicant (Bar 26 variation 2017).doc>

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APPENDIX 4

INCOMING EMAIL

From: Cllr Martin Smith To: Melanie McGurk Date: 13/12/2017 11:41:13 Subject: Bar 26 extending hours to 2-30am

Having witnessed the late night drinking on the street and mindful of the resident flats over most of the Brook Street shops I support the objectors who made representation to me and object to the extension on the following basis;-

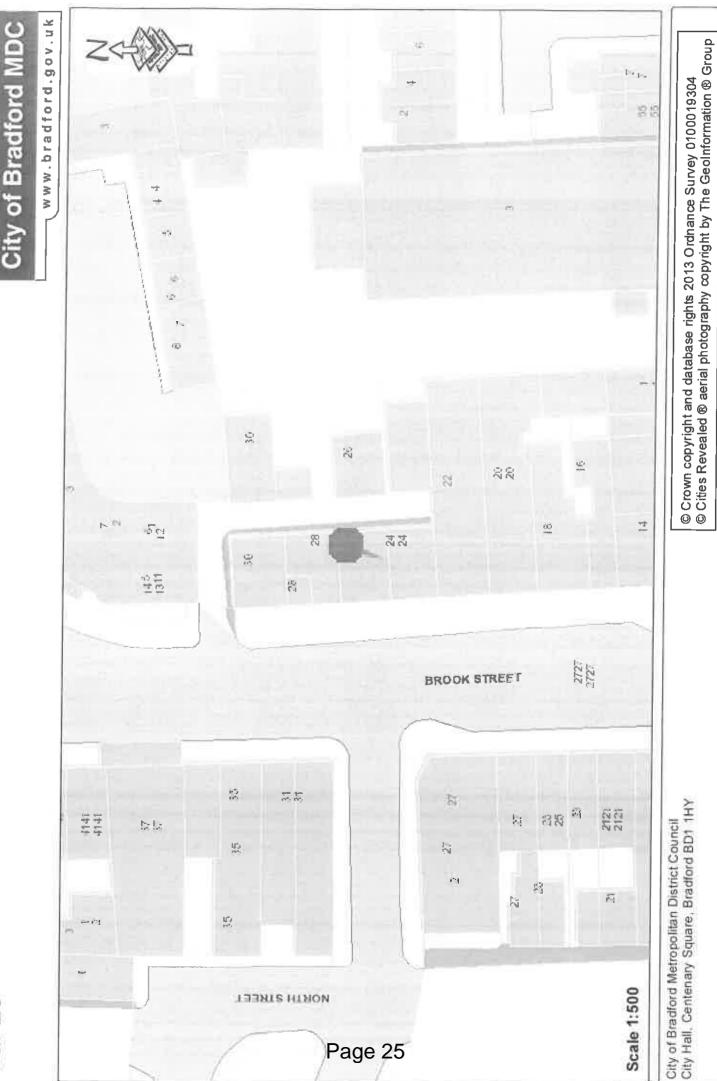
1, the extent of broken glass on the pavement and empty bottles the following morning which a local supermarket keep cleaning up.

2, Drinking on the street and Causing disturbances of which the Police are aware.

3, Unaware that they have a licence to place seats on the footway.

Cllr Martin Smith

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Date Printed - 20 December 2017

Bar 26

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